**Appendix B CI601 Ethics Checklist**

The following checklist should be used to determine whether your project falls within the scope of the University’s Research Ethics Policy, and whether ethical review will be required (see section 3 of the Research Ethics Policy for further information on the types of research that falls within its scope).

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| --- | --- |
| **School of Architecture, Technology and Engineering** | |
| Student Name |  |
| Project Title |  |

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| --- | --- | --- | --- |
|  | **Question** | **Yes** | **No** |
| 1 | Will the project involve the participation of humans (e.g. interviews, surveys, focus groups, observations, photography, audio or video recording, physical activity or invasive/intrusive procedures)? |  |  |
| 2 | If NO to 1, please explain what, if any, data you plan to collect and confirm that it is NOT from human subjects. | | |
| 3 | Will the research involve the use of bodily materials derived or obtained from humans? |  |  |
| 4 | Will the research require access to, collection of or use of (non-personal) sensitive or confidential data? |  |  |
| 5 | Does the research have the potential to expose any person, whether or not participating in the research, to physical or psychological harm? |  |  |
| 6 | Does the research have the potential for significant negative impact on or damage to the natural environment? |  |  |
| 7 | Does the research have the potential for significant negative impact on culture or cultural heritage? |  |  |
| 8 | Will the research involve the use of or study of animals of any kind? (Note: animal research should be reviewed by the Animal Welfare and Ethical Review Board). |  |  |
| 9 | Are there are any other ethical issues raised by this research project that in the opinion of the applicant would warrant ethical review? |  |  |

If you have answered 'yes' to any questions from 3 to 9, then an individual research ethics application though BREAM would be necessary. **This is not practical for an undergraduate project.** *You should discuss with your supervisor how data collection can be amended to fit under the umbrella of the module-wide research ethics application without compromising your project.*

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| --- | --- |
| Start date (if recruiting participants) |  |
| End date (if recruiting participants) | 6 June 2025 |
| I declare that all data collection will be covered by the module-wide research ethics application.  I confirm that I will NOT be collecting:   * Personal data on vulnerable adults * Personal data on adults who are not CI601 students (this includes data on things such as names, addresses, photographs of the respondents etc) * Personal data that could identify the respondents * Personal data that is classified as sensitive   I understand that I will need to make an individual research ethics application though BREAM if my data collection goes beyond the umbrella of the CI601 research ethics application. | |
| Signed: | |